

**Port of Morrow**  
**Regular Commission Meeting**  
January 18, 2011  
#2 Marine Drive, Riverfront Center  
Boardman, OR. 97818

**PRESENT**

**Commissioners:** Marvin Padberg, Larry Lindsay, Jerry Healy, Joe Taylor and Don Russell

**Staff:** Gary Neal, Eileen Hendricks, Lisa Mittelsdorf, Ron McKinnis and Dori Drago

**Others:** As listed on sign-in sheet

**I. CALL TO ORDER AND INTRODUCTIONS**

The regular session was called to order by Marvin Padberg at 3:10 pm.

**II. APPROVAL OF MINUTES – December 8, 2010**

Joe Taylor made a motion to approve the minutes of the December 8, 2010 regular meeting. Jerry Healy seconded the motion, motion approved.

**III. ELECTION OF PORT OF MORROW COMMISSION OFFICERS FOR 2011**

Jerry Healy made a motion to keep the officers the same. Don Russell seconded the motion. The motion passed unanimously.

Marvin Padberg - President  
Joe Taylor - Vice President/Treasurer  
Larry Lindsay – Secretary

**IV. OLD BUSINESS**

**A. Willow Creek Valley Economic Development Group**

Sheryll Bates reported that they are having their annual meeting in February and that Kurt Christiansen will be there to speak about renewable energy.

They are still working on housing issues and the combined strategic plan.

They are starting the Ford Leadership Program this Friday and Saturday.

Sheryll also commended Larry Lindsay on the Lifetime Achievement Award he won. She also invited us all to the St. Patrick's celebration March 17<sup>th</sup> – 20<sup>th</sup>.

**B. Rail – Connect II project**

Ron reported that the earth work is almost done and they have started rocking the container site. A UP flagger will be here the first of next week so we can fill in the ramps of the UP mainline and this will be the last of the earth work.

We are working on getting some estimates on extra sub-grade earth work and installing a couple thousand feet of extra rail.

The rail materials are starting to show up and the projected railroad contractor should be here Monday.

**C. T3 – Connect III**

The in water permits are here and Ron is working on completing the plans so we can get the project out for bid. The crew has been working on the rail installation.

**D. RDC – Resource Demonstration Center update**

Gary said we will begin using the new name SAGE Center. Olsen Road is done and the freeway side is complete, except for hydro seeding. Depending on the weather we will either hydro seed or put down temporary straw to keep the dust down.

Some of the committee toured the Northwest Food Processors trade show yesterday. Kathy Neal was successful in getting a child's hand washer unit donated and Dean Brickey had a discussion with Key Technologies and was able to get some equipment demonstration models.

**E. Heppner Facility Extension Request**

Items to be discussed in Executive Session.

**F. Oregon Water Coalition**

Nate Rivera from UEC said that the annual meeting is next week, he said they will be in operation this year for sure but they will discuss ongoing.

Gary said he thought it would be a good idea for the Port to continue membership.

Joe Taylor moved to participate in the Oregon Water Coalition. Larry Lindsay seconded the motion, motion approved.

**G. Other**

Transload III – Possible occupancy on a portion of the building next week, our crews are working on the parking lot, the ramp and the access off Lewis and Clark. The building should be complete by March 1<sup>st</sup>.

IAMP – Today was the first Technical Advisory combined with Public Advisory committee meeting. They are working on the Interchange Area Management Plans for the Port of Morrow interchange and the I-84/730 interchange. It's a requirement that we complete them and they be adopted by the County and the Oregon Transportation Commission prior to accessing funds for our road project. The next meeting has been tentatively set for February 17<sup>th</sup>, they will also have a public open house that evening.

**V. NEW BUSINESS**

**A. Approval of LRA Intergovernmental Agreement**

Lisa provided the Commissioners with Third Extension to extend to Re-Use Authority that will continue the redevelopment of the Army Depot.

Joe Taylor moved to approve the extension. Jerry Healy seconded the motion, motion approved.

**B. 2011 Budget**

• **Appoint Budget Officer**

Don Russell moved to appoint Gary as the 2011-2012 Budget Officer, Joe Taylor seconded the motion, motion approved.

- **Budget Committee Members**

Greg Baron, Joel Peterson and Kevin Taylor are in the third year of their three year term and Dick Graham and Lizanne Currin are in their second year of their three year term.

- **Approve Budget Calendar**

Don Russell moved to approve the 2011-2012 Budget Calendar, Jerry Healy seconded the motion, motion approved.

**C. Strategic Plan Update - Schedule**

Gary asked the Commissioners to think about a date for the Strategic Plan Update during the month of February. They tentatively set the date for February 22<sup>nd</sup> with a secondary date of February 25<sup>th</sup>.

**D. Other**

Gary reminded Marv and Larry that they are up for election again this spring and will need to re-file.

SDAO meeting in Eugene – Joe said he would probably be able to attend along with Eileen.

Joe gave an update on the RC&D and Dean Kegler gave an update on ZeaChem.

**V. STAFF REPORTS**

Building use, container activity and water usage were all discussed.

There being no further business, the regular session was recessed at 4:05 pm.

**Executive Session under Leases and Legal Action – ORS 192.660**

Executive session was adjourned at 4:55 pm and the Regular Session was called back to order.

**EXTENSION FOR AGRI-ENERGY**

Gary recommended the Commissioners consider an extension with Agri-Energy Producers for an additional 60 days, waiving the fee unless their funding becomes available. If they need another extension after the 60 day period there will be a \$10,000 fee assessed. Don Russell moved to approve the extension. Jerry Healy seconded the motion. Motion approved. Joe Taylor abstained, due to possible conflict of interest.

There being no further business, the regular session was adjourned at 5:00 pm.

Submitted by:

  
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Gary Neal, General Manager

  
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Marvin Padberg, Commission President