

Port of Morrow
Regular Commission Meeting
August 10, 2011
#2 Marine Drive, Riverfront Center
Boardman, OR. 97818

PRESENT

Commissioners: Marv Padberg, Larry Lindsay, Joe Taylor and Don Russell
Jerry Healy was absent

Staff: Gary Neal, Lisa Mittelsdorf, Eileen Hendricks, Ron McKinnis, and Dori Drago

Others: As listed on sign-in sheet

I. CALL TO ORDER AND INTRODUCTIONS

The regular session was called to order by Marv Padberg at 1:35 pm.

II. APPROVAL OF MINUTES – July 12, 2011

Joe Taylor made a motion to approve the minutes of the July 12, 2011 regular meeting. Jerry Healy seconded the motion, motion approved.

III. APPROVAL OF MINUTES – July 28, 2011 Special Commission Meeting

Joe Taylor made a motion to approve the minutes of the July 28, 2011 special meeting. Jerry Healy seconded the motion, motion approved.

IV. OLD BUSINESS

A. Willow Creek Valley Economic Development Group

Sheryll Bates said Ron was very helpful in determining what the standard would be to build on the site. The owners of the property are having a feasibility study done and they have a Contractor that is interested in building the project. Once they have determined what they need they will have an investors meeting and try to get some funding.

Gary said Ron completed a Flood Survey for this property and he also assisted in identifying some flood survey issues on the bridge at the fairgrounds.

B. Rail – Connect II project

There was nothing new to report.

C. T3 – Connect III

Ron said he is still trying to get Kone to come back and do some more work. He said the new container handler should be here any day.

Gary said he has a meeting with Tidewater in a couple weeks to go over the match.

D. SAGE Center update

Gary said we have received the rebar, we are digging and setting the footings and we are out to bid on electrical, plumbing and mechanical. The bids are due August 25th.

E. LRA Update

Lisa went to a couple meetings since our last Commission meeting. She said Senator Wyden was here for a briefing on the entire project.

At the last LRA meeting they decided the current LRA will apply for funding. Lisa said she will send a revised application to the Planning Departments by the end of the week so they can apply for a grant to buy professional help to determine what can be salvaged and at that point they will decide if they should move forward with the Implementation LRA which will ask for a transfer of property for industrial development.

F. Other

None

V. NEW BUSINESS

A. Consideration of the Regulated Hunting Agreement between the Port and ODF&W

This is a joint agreement between us and Three Mile Canyon Farms with ODF&W for a controlled hunting program we have previously participated in, affecting our property North of Tower Road and includes the Coyote Springs Wildlife Area. Gary recommended Commissioner's approval.

Joe Taylor moved to approve our participation in the program again this year, Don Russell seconded the motion. Motion carried.

B. Resolution 2011-04 – Stretch & Flex Policy

Gary asked the Commissioners to consider approving a stretch & flex policy as an attempt to eliminate or reduce work related injuries and insure health and wellness of the staff.

Jerry Healy moved to approve Resolution 2011-04 - Stretch & Flex Policy, Joe Taylor seconded the motion. Motion carried.

C. Auditor – Governance Discussion

Brent Lewis was here to meet with the Commissioners as a requirement for a Financial Statement Audit. He is required to communicate either in writing or verbally. He said he will communicate in detail in writing and is here today to touch on the process briefly verbally. He said he will start the Financial Audit process late in August and will do field work around the week of the 13th of September. His goal is to have the draft done by October 21st. With final publishing and final presentation in November. The Contract is for him to look at the financial statements and give a fair opinion on them.

D. Other
None

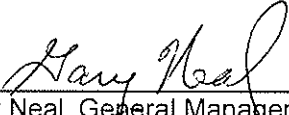
V. STAFF REPORTS

Building use, container activity and water usage were all discussed.


There being no further business, the regular session was adjourned at 2:20 pm.

Executive Session under Leases and Legal Action – ORS 192.660

Submitted by:



Gary Neal, General Manager



Marvin Padberg, Commission President