

Regular Commission Meeting
January 11th – 1:30 pm
2 Marine Drive, Boardman, Oregon 97818

I. CALL TO ORDER AND INTRODUCTIONS

Joe Taylor called the meeting to order at 1:32 p.m.

Commissioners: Rick Stokoe, Larry Lindsay, Joe Taylor, Jerry Healy and Marv Padberg

Staff: Gary Neal, Lisa Mittelsdorf, Eileen Hendricks, Tim Patton, Mark Patton, Kalie Davis, Ron McKinnis, Ryan Neal and Brandy Warburton

Guests: As listed on sign-on sheet

II. APPROVAL OF MINUTES –December 14th Regular Commission Meeting

Marv moved to approve and Jerry seconded the motion to approve the minutes. No discussion was had. Motion passed unanimously.

III. ELECTION OF PORT OF MORROW COMMISSION OFFICERS FOR 2017

Marv moved to appoint Jerry Healy as Commission President and Rick seconded the motion. No discussion was had. Motion passed unanimously. Jerry moved to appoint Rick Stokoe as Commission Vice President and Larry Lindsay as Secretary/Treasurer. Marv seconded the motion. No discussion was had. Motion passed unanimously. Joe turned the meeting over to Commission President Jerry Healy.

IV. OLD BUSINESS

A. Willow Creek Valley Economic Development Group

Sheryl was not in attendance so no update was given.

B. Boardman Chamber Update

Julie reported that the Chamber's focus is now on the economic outlook luncheon that is scheduled for 1/18/17 at the Riverfront Center and will feature Gary Neal, Karen Pettigrew, Jim Doherty and Greg Smith as speakers. The Chamber Board directory is also being worked on now, with invoices being sent out soon. The shop local program was a huge success with over 600 participating tickets and over 20 prizes given. The annual awards banquet is scheduled for 2/10/17 at the Riverfront Center from 6pm to 11pm and will be casino themed. They are still looking for nominees for the Pioneer Citizen of the year award and Youth Citizen award.

C. SAGE Center Update

Kalie reported that the SAGE Center had quite a few Christmas parties in the month of December. The showing of the movie “Storks” was a success with over 100 people attending during the two days. Lamb Weston will be having a hiring event on 1/19/17. The SAGE Center will be hosting a job fair on 3/1/17. The UEC exhibit is still planning on the middle of February for completion. The Greenwood Resources exhibit is being changed to now feature the freezer/warehouse. Some discussion was had regarding a negative article about the SAGE Center. Kalie has gathered facts and information for future reference if any more feedback is given regarding the article.

D. Pipeline Project Update

Mark reported that the weather has had a negative impact on the project. Currently there is 43,000 feet of pipe on the ground and about 22,000 in the ground. The borings across the freeway are done, the Y intersection at Poleline still needs to be done and should be completed in a couple of weeks, weather permitting. The first manifold showed up at the 41 pond building and will be installed as soon as it’s safe enough. Mark thinks we should be on schedule to run water by the end of March.

E. Freezer Warehouse

Ryan reported that December was another good month. They added 3 more employees for a total of 44. They had 300 more inbound and outbound trucks this last month. They have been experiencing some delays with Union Pacific due to the weather. Weather caused a slight downward shift in outbound trucks by about a percent. A new Operations Manager was hired and will start Monday 1/16/17. The retirement party for Jim Barnes was cancelled due to weather and will be rescheduled.

F. Airport Project Update

Ron and Lisa reported that the project is done but they are going back to Crestline Construction and asking them to do an add-on to the bid to include fencing.

G. Bridge Schedule for HB2001

Gary reported that dirt work on the road has started and the retaining walls are designed and are ready to go. The bids should be opened hopefully by the first part of March. The goal is to be finished by May.

H. Dredge Project

Tim reported that everything is here and ready to go but the weather is not

permitting him to start the project. May need to increase the amount of days running the dredge to complete the project on time.

I. Whistle Blower Policy – Resolution 2017-01

Eileen reported that she spoke with Special Districts regarding the wording of the policy and has revised it accordingly. Joe moved to approve the Whistle Blower Policy – Resolution 2017-01 and Marv seconded it. No discussion was had. The motion passed unanimously.

J. Other

Lisa reported that she got an email from Jill Parker regarding the Boardman Community Development Association. They have \$50,000 left to disperse out of the \$100,000 that was awarded by CREZ. They have reserved funds for 13 home buyers who are all pending to close by this spring. As of December 21, 2016, there were 95 homes that were funded by the program.

K. Early Learning Center

Mark reported that they have started to pour footings and are trying to do anything to get it going but the weather isn't permitting it.

L. Reuse Authority Depot

Gary reported that they had a meeting last Friday and came to an agreement with the water rights. The tentative date that the transfer is scheduled for is August or September of 2017.

M. Insurance Renewal

Eileen reported that we received \$21,929 in Best Practices credits and she pointed out that it would be very helpful if a commissioner attended the SDAO annual meeting in February.

V. NEW BUSINESS

A. Appoint Budget Officer

Marv moved and Rick seconded to appoint Gary Neal as Budget Officer for the upcoming budget year. No discussion was had. Motion passed unanimously.

B. Approve Budget Calendar

Joe moved and Marv seconded the motion to approve the budget calendar for the upcoming budget year. No discussion was had. Motion passed unanimously.

C. 2017 SDIS Safety & Security Grant

The safety committee decided that we could use bucket attachment forks for our forklifts to help with overall safety of our employees. Special Districts approved

the application. Joe moved to approve the safety grant and authorized Gary to sign. Rick seconded the motion. No discussion was had. Motion passed unanimously.

D. Other

Resolution 2017-02 to support legislative efforts to restore recreational immunity was discussed for the Port Commissioners to consider adopting. Rick moved to approve Resolution 2017-02 and Joe seconded the motion. No further discussion was had and the motion passed unanimously.

Gary discussed the idea of maybe having a plaque placed on the tug boat at the entrance to the Riverfront Center in honor of Commissioner Dan Creamer who recently passed away.

Gary discussed the lease option from Union Pacific for an access point that we have used for years. The lease is \$4350 a year. Marv moved and Joe seconded the motion to approve the Union Pacific lease. No further discussion was had and the motion passed unanimously.

Gary discussed the public hearing that will be held on 1/17/17 at the Riverfront Center regarding the Carty Generating Station.

Ron Osgood asked what the possibility of pumping the effluent water elsewhere to prevent the smell in the residential areas. Gary said the Madison project will help tremendously with that. The port is sensitive to that issue and is working hard to alleviate it.

Karen Pettigrew reported that the city of Boardman hired a new city clerk, Pam Neal, who started in the middle of December. They also advertised for a new code person who will start on the 23rd of January.

VI. STAFF REPORTS

Tim reported that weather has been a major problem for the maintenance crew these last few weeks and their main focus has been snow removal. The crew has done about 6 months of safety training in the past couple of weeks during this really cold weather so that they can be indoors and not have to be pulled off the job when the weather thaws.

Gary went through the staff reports.

Upcoming events –

2/8/17	1:30pm Port of Morrow Regular Commission Meeting
2/10-12	Special Districts Annual meeting
2/17	PNWA meeting

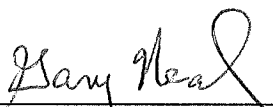
The meeting was recessed at 2:47 pm. Executive session started at approximately 2:50 pm. The commissioners came out of executive session at 3:23 pm and reconvened into regular session at 3:25pm.

Amendment to VaData agreement to split the land transaction into two pieces, 99 acres and approximately 13 acres at two different time periods. Marv moved to approve the amendment to split the acreage on the VaData transaction. Rick seconded the motion. No further discussion was had. The motion passed unanimously.

Morrow County Grain Growers amendments to our agreements of the grain terminal since M.C.G.G. acquired Pendleton Grain Growers interest in the facility. The lease needs to be changed reflecting that. Rick moved to approve the lease amendments to the agreement with M.C.G.G. and Joe seconded the motion. No further discussion was had. The motion passed unanimously.

Letter of intent to Burnt Fields, LLC for 90 days. Joe moved to approve the letter of intent and Marv seconded the motion. No discussion was had. The motion passed unanimously.

The commission meeting was adjourned at 3:29pm.



Gary Neal, General Manager



Rick Stokoe, Commission Vice President

PORT OF MORROW

Commission Meeting

January 11, 2017

SIGN-IN SHEET

NAME PLEASE PRINT	COMPANY REPRESENTING	PHONE NUMBER	EMAIL ADDRESS (If we don't have it)
TERRY OSBY	LOCAL 701	971-230-4097	TERRY@TUDOR701.COM
CHRIS ECKERT	UEC		
Rod Osby	UEC	971-230-4097	ROD@TUDOR701.COM Rod 123@contact.net
Karin Pettigrew	city	541-48-9252	