

**Regular Commission Meeting**  
**June 7<sup>th</sup> – 1:30 pm**  
**2 Marine Drive, Boardman, Oregon 97818**

**I. CALL TO ORDER AND INTRODUCTIONS**

Jerry Healy called the meeting to order at 1:29 p.m.

**Commissioners:** Jerry Healy, Larry Lindsay, Joe Taylor, Marv Padberg and Rick Stokoe

**Staff:** Gary Neal, Eileen Hendricks, Mark Patton, Ryan Neal, Ron McKinnis, Kalie Davis and Brandy Warburton

**Guests:** As listed on sign-in sheet

**II. APPROVAL OF MINUTES –May 10<sup>th</sup> Regular Commission Meeting**

Joe moved to approve and Marv seconded the motion to approve the minutes. No discussion was had. Motion passed unanimously.

**III. BUDGET HEARING**

Jerry opened the budget hearing and asked for questions or comments. No questions were voiced at the time.

**IV. OLD BUSINESS**

**A. Willow Creek Valley Economic Development Group**

No representative in attendance for an update.

**B. Boardman Chamber Update**

Julie Gisi reported on the monthly luncheons for the last two months since she was not in attendance at the last Commission meeting. April's luncheon was when the scholarships were awarded from the Frost Bite Golf Tournament. May's luncheon featured Officer Shimer who discussed the school resources program. June's luncheon will be on 6/21 and will feature the State of Oregon Employment Agency and North Morrow Vector Control as speakers. Natalie Liten was hired as Assistant Executive Director for the Chamber recently. 4<sup>th</sup> of July festivities were announced as well as the upcoming grand opening of the Boardman Pool & Recreation Center on 7/1 from 11-2.

**C. SAGE Center Update**

Kalie reported on her recent activities for the past few months including two Canadian sales mission trips that were funded by the Eastern Oregon Visitors' Association and the Governor's Conference on Tourism. She also reported that

school visit season was in full swing and many schools have scheduled or have already been through the SAGE center recently.

**D. Pipeline Project Update**

Mark reported that they are on their third round of fixing leaks on the project. It's a slow process of pressurizing and testing. Crews are putting the manifold together at the Sand Dune station and within the next 2-3 weeks the building will be built around it.

**E. Freezer Warehouse**

The two year anniversary of the freezer/warehouse was 6/2. Ryan reported that the month of April was a record month for the warehouse. They added 2 new employees and will probably lose 2 current employees due to disciplinary reasons. They added Ordnance Brewery as a new customer recently. Ryan showed pictures of a recent accident at the warehouse where an outside carrier took the corner too fast and wrecked his semi-truck through the entrance fence.

The old planer building purchase has been completed and he is receiving quotes for phase I of the remodeling. The building will be divided into 3 sections.

**F. Bridge Schedule for HB2001**

Mark reported that all the bids are back. He is still waiting on the bike path permit for HWY 730. He is hoping to pave that by the end of the month. Gar Swanson road should be done with the bids soon and the crew is cutting out the bottom of the bridge now. Paving of the road should be starting about 10/1.

**G. Early Learning Center**

Mark reported that the windows and doors are installed and they are starting to sheetrock soon. The building is still on schedule to be completed by the school year start.

**H. Gar Swanson Drive Dedication**

The tentative date for the dedication is scheduled for 7/12 at 4pm. Gary will check with Melissa Lindsay to see if that date works for her and then he will confirm with the commissioners.

**I. Other**

Gary reported that the Workforce Development Coordinator position that we had advertised and interviewed for recently was filled by Kalie Davis who is the current SAGE Center Manager. She will help us with the process of filling and training her replacement there.

**V. NEW BUSINESS**

**A. Call for Comments and Close Budget Hearing**

Jerry again asked for comments on the budget hearing. Hearing none, the budget hearing was closed.

**B. Resolution 2017-06 Adopt Budget**

Eileen reported that the resolution would adopt the budget of \$50,441,393.00 and appropriate those funds between the enterprise and general funds and it adopts the tax rate of 0.841 per \$1000. Marv moved to adopt Resolution 2017-06 and Joe seconded the motion. No further discussion was had and the motion passed unanimously.

**C. Resolution 2017-07 Set Utility Rates**

Eileen reported that the resolution would increase freshwater rates by \$.02 and wastewater rates by \$.04.

Joe moved to adopt Resolution 2017-07 and Marv seconded the motion. No further discussion was had and the motion passed unanimously.

**D. Resolution 2017-08 Set Rail Tariff**

Eileen reported that the only rate to change is the South Spur rail rate and it now matches the rate of East Beach.

Rick moved to approve Resolution 2017-08 and Joe seconded the motion. No further discussion was had and the motion passed unanimously.

**E. Audit Contract/Audit Committee Meeting**

A copy of the contract from Lewis, Poe, Mueller, Gunderson & Roberts LLC was available for all Commissioners to look at. The total fee is \$33,720.00.

Joe moved to approve the Audit Contract and Marv seconded the motion. No further discussion was had and the motion passed unanimously.

Audit Committee Meeting will be held on 8/22 at 8:00am with Joe Taylor and Jerry Healy in attendance.

**F. Authorize County to Invest Funds**

Eileen reported that this will allow the county treasurer to invest our property tax funds between the time they collect them and the time they disperse them and we make approximately \$.08 a month.

Marv moved to approve the county treasurer to invest the funds and Joe seconded the motion. No further discussion was had and the motion passed unanimously.

**G. Other**

A photo of the tour from the new gas plant was sent to us by PGE.

We applied for a SDAO Internship Grant and were approved in the amount of \$3000. We have hired an intern to work at the freezer/warehouse with Ryan.

Rick moved to approve the use of the internship grant funds and authorized Eileen to sign the agreement. Joe seconded the motion. No further discussion was had and the motion passed unanimously.

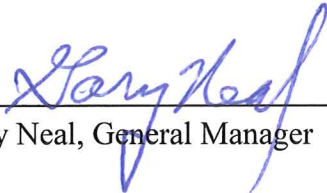
**VI. STAFF REPORTS**

Staff reports were reviewed and discussed.

Upcoming events –

7/12/17	1:30pm Port of Morrow Regular Commission Meeting
7/12/17	4:00pm Gar Swanson Drive Dedication

The meeting was recessed at 2:37 pm. Executive session started at approximately 2:45 pm. The commissioners came out of executive session at 3:20 pm and there being no further business the Commission meeting was adjourned at approximately.

  
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Gary Neal, General Manager

  
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Jerry Healy, Commission President

**PORT OF MORROW**  
**Commission Meeting**  
**June 7, 2017**

**SIGN-IN SHEET**

<b>NAME</b> <b>PLEASE PRINT</b>	<b>COMPANY</b> <b>REPRESENTING</b>	<b>PHONE NUMBER</b>	<b>EMAIL</b> <b>ADDRESS</b> <small>(If we don't have it)</small>
Marie Linnell	Lamb Weston		