

**Regular Commission Meeting  
October 11<sup>th</sup> – 1:30 pm  
2 Marine Drive, Boardman, Oregon 97818**

**I. CALL TO ORDER AND INTRODUCTIONS**

Jerry Healy called the meeting to order at 1:32 p.m.

**Commissioners:** Jerry Healy, Larry Lindsay, Joe Taylor, Rick Stokoe and Marv Padberg

**Staff:** Gary Neal, Eileen Hendricks, Lisa Mittelsdorf, Mark Patton, Ryan Neal, Tim Patton, Kalie Davis, Heather Cannell, Gabe Hansen and Brandy Warburton

**Guests:** As listed on sign-in sheet

**II. APPROVAL OF MINUTES –September 13<sup>th</sup> Regular Commission Meeting**

Joe moved to approve the minutes from the last Regular Commission meeting and Larry seconded the motion. No discussion was had. Motion passed unanimously.

**III. OLD BUSINESS**

**A. Willow Creek Valley Economic Development Group**

Sheryll Bates reported that they are still working on the current housing situation in the area. Port of Morrow conducted a land survey for them on the land that they currently have so that they make the best use of the property. Jacob will probably go to their November board meeting to discuss his findings.

**B. Boardman Chamber Update**

Julie Gisi reported that the Chamber's focus right now is the upcoming career day on October 18<sup>th</sup>. Currently there are 65 students enrolled and 40 businesses. The monthly luncheon will be on that day and the students will be invited to attend.

Tuesday, October 17<sup>th</sup> the Chamber will host a groundbreaking ceremony for BC Contracting and ProFit Limited Partnership. They are building a 240 unit apartment complex on Columbia Ave.

BCDA is out of funds currently but they are hoping to get more funding soon.

**C. SAGE Center Update**

Heather reported on the SAGE Center activity for the past month including the number of visitors and the number of surveys submitted from visitors which was down a little from normal. Harvest Festival was held on October 7<sup>th</sup> and had a great turn out despite the windy weather conditions. Andrea is attending the Oregon Welcome Center conference. Heather will be attending the Oregon Tour

and Travel Alliance Fall Conference at the end of the month. Also, at the end of the month six writers from the Oregon Travel Society will be here to take a tour.

**D. Pipeline Project Update**

Mark reported that the pond for construction water that our crews were building at Madison's farm is complete. Rotschy is onsite and ready to start. Bids were opened last week for the liner. Our crews are working on the manifold buildings now. Water is flowing through the pipeline and we have had no leaks recently.

**E. Freezer Warehouse**

Ryan reported on the Warehouse activity for the month of September. Overall production was high. The new retail program is running well and the transition has been smooth. They are installing a projector that will project the daily progress on to the dock so all employees will see status in real-time.

The planer building is moving along. He showed pictures of the completed phase I part of the building. It's currently at 50% full. Phase II is being worked on now.

**F. Bridge and Road Schedule for HB2001**

Mark reported that the Hwy 730 acceleration lane is complete and a walk-thru is scheduled with O.D.O.T. soon. The bridge decks will be here soon. Paving will wait until spring of next year.

**G. Workforce Training Update**

Kalie reported that she had interviewed 12 different businesses in the Port to see what and how many jobs were available. There are 175 positions available currently between those 12 businesses and various positions. She also discussed the various issues that are causing businesses to not find employees like location, childcare, housing and amenities. She then reported on manufacturing day that was held on Friday, October 6<sup>th</sup>, and had over 20 high school students participating. Pictures of the event were shared with the group.

**H. Other**

Tom Flaherty and Brian Maag from Boardman Foods reported on their construction progress. Everything is on schedule to be completed by Thanksgiving 2017. Production is slated to start in December 2017.

Tim updated the group on the maintenance projects that are in progress.

Eileen reported that we have completed the financing on the bond issue that was discussed at the last Commission Meeting and it will close next week. She also

gave all Commissioners a copy of the preliminary audit report for their review. Overall, everything is stable and revenue is up.

#### IV. NEW BUSINESS

##### A. Federal Grant Applications

Lisa reported that we have two applications that we are in the process of applying for, the Tiger Grant and INFRA grant. We are titling the project Columbia River Barge, Terminal and Rail Access Project which will include a series of improvements. Total cost for the project is \$19,350,000.00 and total grant request is \$12,800,000.00.

Marv made a motion to approve the two federal grant applications. Joe seconded the motion. No further discussion was had and the motion was passed unanimously.

##### B. OPPA Meeting

Jerry and Ryan attended the annual meeting. Ryan reported on some of the things he learned including the recent statute changes. Representative McKeown was there and her platform for the next legislative session is to get \$50,000,000.00 more for the Connect Program. Ryan also updated the group on the status of the OPPA acting as amici in a legal case that the Port of Coos Bay is in with a couple of environmental groups.

##### C. Port Policy Review

- **Resolution 2017-13 - Commissioner Reimbursement/Expense Policy**  
The group discussed updating the policy to include possible upgrades from coach, if flying in excess of 2 hours.

Marv made a motion to approve Resolution 2017-13 Commissioner Reimbursement/Expense Policy with the suggested change. Joe seconded the motion. No further discussion was had and the motion was passed unanimously.

- **Resolution 2017-14 - Establishing a Tariff for the Transmission of Steam in the Port of Morrow Industrial Park, Resolution 2003-07**  
The current policy has been in place for many years and the group decided to leave the current policy as is.

Rick made a motion to approve Resolution 2017-14, a Resolution Establishing a Tariff for the Transmission of Steam in the Port of Morrow Industrial Park. Joe seconded the motion. No further discussion was had and the motion was passed unanimously.

**D. Other**

Gary proposed a meeting date of 11/27/17 for a tour of the Port and possibly a luncheon with the Commissioners, Representative Tina Kotek and Representative Greg Smith. An agenda will be sent out to the Commissioners when it is finalized.

**V. STAFF REPORTS**

Staff reports were reviewed and discussed.

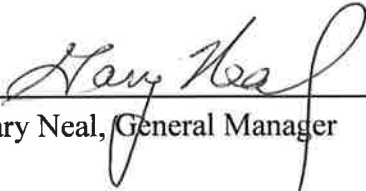
Upcoming events –

10/17-19	PNWA (Pacific NW Waterways Association)
11/8/17	1:30 Regular Commission Meeting

The meeting was recessed at 2:44 pm. Executive session under **ORS 192.660** started at approximately 2:50 pm. The commissioners came out of executive session at 3:38 pm and reconvened into regular session at 3:39 pm.

Rick moved to approve the authorization of purchasing the Reclaim building for a total of \$230,000.00. Joe seconded the motion. No further discussion was had and the motion passed unanimously.

There being no further business the Regular Commission meeting adjourned at approximately 3:40pm

  
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Gary Neal, General Manager

  
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Jerry Healy, Commission President