



THREE MILE CANYON FARMS



## Accounting Internship Program

### Overview

Threemile Canyon Farms Accounting department offers a verity of opportunities in regards to their internship program. Below you will find a list of operations that are involved in the Accounting department and it will be up to the intern and the intern's interest of what path they choose. Interns may choose multiple operations and/or may be asked to do multiple operations.

- Analyzes trends, costs revenues, financial commitments and obligations
- Review and analyze variances, as well as determine needed accruals
- Prepares balance sheets, profit and loss statements, and other financial reports.
- Performs special projects and ad-hoc duties as assigned
- Prepare monthly journal entries and help to ensure a timely and accurate close process  
General ledger activities including but not limited to fixed assets and related depreciation schedules, notes payable, inventory, prepaids, investments and cost allocations

### Special Project

Near the end of the internship the individual will be tasked with a specific project that falls into one of the above categories. The project will be directed by the Accounting Manager and must be complete by the end of the internship.

### Salary

Interns will receive a \$5,000 scholarship that is payed to the school that they attended upon completion of the internship program. They will also receive Oregon's minimum wage throughout the work period for their first internship; every year there after they will receive a \$1.00 per hour raise on top of the pervious years wages.

Please contact:

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