
Regular Commission Meeting Minutes
October 11, 2023 – 1:30 pm
2 Marine Drive, Boardman, Oregon 97818

I. CALL TO ORDER AND INTRODUCTIONS

Joe Taylor called the meeting to order at 1:30 p.m.

Commissioners Present: Rick Stokoe, Joe Taylor, John Murray, and Kelly Doherty

Staff Present: Lisa Mittelsdorf, Eileen Hendricks, Mark Patton, Miff Devin, Jason Hendricks, Jacob Cain, Erika Lasater, and Brandy Warburton

Visitors Present: Torrie Griggs, Karen Pettigrew, Brandon Hammond, Shena Sharma, Kalie Davis, Jonathan Tallman

By Zoom Meeting: (Staff) Tim Patton, Marcine Brangham, Natasha Rockwell, DoriD
(Guests) Tami Sinor, Morrow County Blog, Lisa Pratt, John Doherty, Citizen, Mike Rogoway, Ryann Gleason, Kirby Garrett, Mike Campbell, Kaleb Lay, Wes Killion, “Polluted well user #426”, Adolfo

II. PUBLIC COMMENT PERIOD

No public comments were given

III. CONSENT AGENDA

A. September 13, 2023, Regular Commission Meeting Minutes

B. October 2, 2023, Special Commission Meeting

Rick made the motion to approve the consent agenda items. John seconded the motion. No further discussion was had. The motion passed unanimously.

IV. LEGISLATIVE UPDATES

A. Federal – Kirby gave an update regarding events at the federal level. A new speaker of the house was nominated this past week, and the final vote is underway. The government shutdown was avoided for the time being. November 17 is the new deadline. The Water Resources Development Act may hold potential opportunities for future funding for water infrastructure.

State – *(The commission circled back to this agenda item during Old Business: Other).*
Ryann said there are leadership changes underway at the state and gave a summary. They will be giving a tour of the Port of Morrow for Representative Ken Holm on October 15. Senator Hansell will be joining him along with Dawson Quinton from Representative Smith’s office. We hope to do more of these tours in the future.

V. OLD BUSINESS

- A. **Port Commission Vacancy Update** - Joe said the commission was unable to come to a decision this morning and the matter would be sent to the County. He will draft a letter informing the County of their impasse.
- B. **CDA Update** – Lisa said that the meeting she was going to present the offer to purchase the 640 acre property per Commission request was postponed. There’s a workshop next Monday with an engineer and she’s asked Mark and Jacob to attend.
- C. **WIFIA Application Update** – The application was submitted July 15. There were follow-up requests for additional information, to which we responded two weeks ago Monday. We’ve requested weekly meetings to keep things moving forward. Mark said that the design is over 90%.
- D. **Flood Plain Mitigation** – Mark stated that Sam is still working on the MOU with Chick.
- E. **CREZ III Update** – Joe said the funds disbursement has been finalized. He read a list of the agencies that will be receiving funds.
- F. **Other**
No other old business was discussed at the time.

VI. NEW BUSINESS

- A. **Resolution 2023-13 – Emergency Preparedness Policy** – Brandy explained this resolution simply states that we will be adopting an emergency preparedness policy.

John made the motion to approve Resolution 2023-13 Emergency Preparedness Policy and Rick seconded the motion. There was no further discussion. The motion passed unanimously.

- B. **Morrow County Broadband Consortium Alternate Representative** – Lisa explained that an extra alternate member would ensure that two representatives from each agency would be represented. Joe agreed that he could be the alternate.

Rick made the motion to appoint Joe as an alternate representative to the Morrow County

Broadband Consortium. John seconded the motion. No further discussion. Motion passed unanimously.

- C. **New Leases** – Lisa stated we have a new lease for an electrical subcontractor at the old sawmill site.
- D. **Amazon Update – Kalie Davis** – Kalie introduced Shena Sharma, who shared a little about herself. Kalie gave the commission an updated fiscal impact analysis report. She commented about the upcoming AWS Girls’ Tech Day happening this weekend. They will be giving \$500,000 to the broadband project to expand broadband services to Morrow County. Other organizations in the region will also be receiving generous donations, including sidewalks for safe walking to elementary schools, early learning, food pantries, senior programs, and other organizations that are doing good things in their communities.
- E. **Road Dedication/Naming** – Jacob explained the names are for new roads at the airport industrial park that will be under construction. Traditionally we have used names of former commissioners. The commission asked for a list of names.
- F. **Other**
No other new business was discussed at the time.

VII. STAFF REPORTS

- A. **Project Updates** – Jacob gave an update for projects.

BUILD - Paving on half the road up to Marker 40 road will take place before the end of the year. Some of the sidewalks are being redone. There were some complications with the bridge retaining wall and changes are being made. The railroad tracks are currently being placed along the UP right of way.

Secondary treatment is progressing, and we expect to make deadlines. We’re also trying to get a list for procurement ahead of schedule so that everything is ready to go. The lagoons are moving ahead of schedule.

Mark said framing is going up at the SAGE Center but we’re still waiting on structural steel. We’re planning on a June opening date.

- B. **Maintenance Update** – Tim talked about projects and Erika showed photos. He also talked about the Farm 4 expansion.
- C. **Financial Update** – Eileen gave the financial update. There was a discussion regarding the golf course financials.
- D. **Usage Reports** – Commissioners reviewed the reports in the packet.

E. Other

No other staff reports were discussed at the time.

VIII. OTHER REPORTS

A. Willow Creek Valley Economic Development Group / Heppner Chamber – None present.

B. Boardman Chamber Update / BCDA – Torrie referred to the report in their packet and highlighted upcoming events. She announced that all EV chargers are now operational.

C. ICABO – None present.

D. City Updates – Brandon Hammond gave an update for the City of Boardman. He talked about the water project, green space under the BP power lines, the stoplight project, a transportation grant, and a healthy community project.

John Doherty gave an update for the City of Heppner, and highlighted the ODOT ramp project, funding for various projects, security cameras, and water projects.

E. County Updates – None present.

F. Other

IX. FOR THE GOOD OF THE ORDER

John stated there is a lot of funding coming through the CREZ and wonders why that couldn't help pay for the golf course.

X. UPCOMING EVENTS:

Joe asked about PNWA, which Lisa said is happening right now.

XI. EXECUTIVE SESSION

Joe read the executive session statement and recessed the regular session at 3:07 PM.

The Port will hold an executive session meeting for the permissible reason(s) stated below under ORS 192.660(2). Representatives of the news media and designated staff and other persons shall be allowed to attend the executive session in-person. All other members of the audience will be asked to leave the room. The public virtual Zoom Meeting link will be closed during the executive session as permissible executive session meetings are not subject to HB2560. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general

subject of the session as previously announced. No decision will be made in this executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room in-person and open the public virtual Zoom Meeting link again.

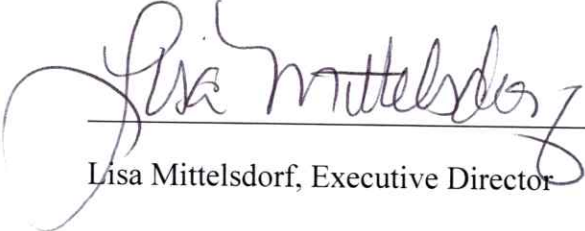
- A. For the Purpose of Consideration of Deliberations with the Port's Executive Director and Other Staff Members Who Have Been Designated by the Port to Negotiate Transactions Related to the Sale or Lease of Real Property – ORS 192.660 (2)(e)**
- B. For the Purpose of Consultation with Counsel Concerning the Legal Rights and Duties of a Public Body with Regard to Current Litigation or Litigation Likely to be Filed – ORS 192.660 (2)(h)**

Joe reconvened the open session at 4:28 PM. There was a brief discussion regarding a potential executive session on Friday at 8:00 AM. The meeting was adjourned at 4:29 PM.

Submitted by:



Joe Taylor, Commission President



Lisa Mittelsdorf, Executive Director

PORT OF MORROW
Regular Commission Meeting
October 11, 2023

SIGN-IN SHEET

NAME PLEASE PRINT	COMPANY REPRESENTING	PHONE NUMBER	EMAIL ADDRESS (If we don't have it)
Toni Griggs	S&S/Chambers		
Karen Fitzgibbon			
Brandon Hammond	City of Boardman	541-303-5557	
Sheena Sharma	AWS	971-221-8721	
Karin Dault	AWS	541-701-5472	
Jonathan Tolke			

Port of Morrow Commission
Public Comment Sign-in Sheet



If you are interested in addressing the Commission under the Public Comment portion of the Agenda, please sign-in below before the meeting starts. A copy of the Public Comment Policy is available to any member of the public who wishes to speak.

DATE: 10-11-23

FULL NAME:

PHONE:

TOPIC:

FULL NAME:	PHONE:	TOPIC:
Kelly Morgan	203-251-9973	Board Selection
BRIAN JACKSON	509/539-2267	BOARD SELECTION
TRAVIS HYDER	541-314-2930	BOARD SELECTION