

**Special Commission Meeting Minutes
October 27, 2025 - 1:00 PM
2 Marine Drive, Boardman, Oregon 97818**

I. CALL TO ORDER AND INTRODUCTIONS

John called the meeting to order at 1:00 p.m.

Commissioners Present: Rick Stokoe, Kelly Doherty, and Danny Kerns were present in the room. John Murray and Joel Peterson attended via Zoom.

Staff Present: Lisa Mittelsdorf, Eileen Hendricks, Mark Patton, and Brandy Warburton

By Zoom Meeting: (Guests) Sam Tucker, Patricia, Heppner Gazette

Conflict of Interest Declarations

John called for any conflict-of-interest declarations and there were none.

**The commission immediately entered into executive session due to time constraints with one of the Port attorneys. John read the Executive Session statement and recessed the open session.*

The open session was reconvened after the executive session. John asked if there needed to be an additional item added to the agenda and Lisa stated it could be included under Other in New Business. John asked Rick to chair the meeting for a few minutes while he stepped away to take care of his business.

II. OLD BUSINESS

- A. CDA Fiscal Agent** – Rick asked staff to lead the discussion. Lisa said the CDA has a meeting tomorrow. We had previously stated that we could continue providing fiscal services until our November meeting, which is the 12th. She would like to have a discussion but also would like to recommend we continue to provide fiscal agent services for the CDA until sometime in the future, potentially June 30, 2026, which is the end of our fiscal year. We do not have another partner who has stepped up to take over these services, although it may come up at their meeting tomorrow. The IGA requires one of the partners to be the fiscal agent. Rick asked what that would look like. It would mean that we continue to manage and ensure [new] grant dollars, whether state or federal. We currently pay two staff salaries. There was a lengthy discussion by all.

Sam offered a summary of what he's hearing: 1) That maybe the issues can be

separated into categories. The Port could continue to fulfill the role of fiscal agent as named in the IGA and that would include, as required, grant obligations, but the Port would not assume any responsibility whatsoever for supervision or paying employees. That is not a fiscal agent duty that we would perform. 2) The Port will only continue this until a certain date unless and until all back amounts are paid in full. We have different issues – the need for fiscal agent, and the issues of not wanting any responsibility for the employees.

There was additional discussion regarding salaries and the amount the CDA owes the Port for payroll reimbursement and the legal duties of being the fiscal agent.

Kelly made a motion that the Port of Morrow remains the CDA fiscal agent for grant purposes only. John seconded the motion. There was no further discussion. The motion passed unanimously.

Joel Peterson – Yes

John Murray - Yes

Rick Stokoe - Yes

Kelly Doherty – Yes

Danny Kerns – Yes

Lisa asked how long we want to continue payroll. John responded that we should wait to see how the CDA meeting goes tomorrow. Joel said that if no one is willing to step up, then we should all be willing to change the IGA and the first step needs to be taken to do that.

B. Other – There were no additional Old Business items to discuss.

III. NEW BUSINESS

A. POM Surplus Auction Items – Informational only, the commissioners reviewed the surplus list.

B. Other – Lisa asked if there was any action the commission would like to take on the \$1.2 million past due water bill for Calbee. Danny Kerns declared a potential conflict of interest because they are a client of his.

John made a motion that Lisa continue negotiations with Calbee regarding the water bill and authorize her to file a lawsuit if no progress is made towards a resolution. Kelly seconded the motion. There was no further discussion. The motion passed with four in favor and one abstaining.

Joel Peterson – Yes

John Murray - Yes

Rick Stokoe - Yes

Kelly Doherty – Yes
Danny Kerns - Abstain

IV. FOR THE GOOD OF THE ORDER – John thanked Rick for leading the meeting.

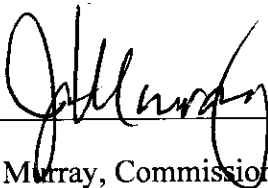
V. EXECUTIVE SESSION

The Port will hold an executive session meeting for the permissible reason(s) stated below under ORS 192.660(2). Representatives of the news media and designated staff and other persons shall be allowed to attend the executive session. All other members of the audience will be asked to leave the room. The public virtual Zoom Meeting link will be closed during the executive session as permissible executive session meetings are not subject to HB2560. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision will be made in this executive session.

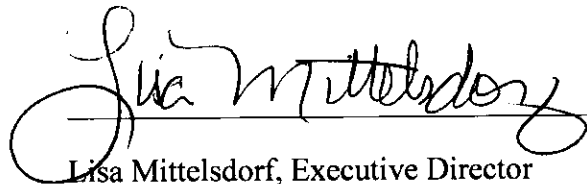
A. For the Purpose of Consideration of Deliberations with the Port's Executive Director and Other Staff Members Who Have Been Designated by the Port to Negotiate Real Property Transactions– ORS 192.660 (2)(e)

B. For the Purpose of Consultation with Counsel Concerning the Legal Rights and Duties of a Public Body with Regard to Current Litigation or Litigation Likely to be Filed – ORS 192.660 (2)(h)

Submitted by:



John Murray, Commission President



Lisa Mittelsdorf, Executive Director

PORT OF MORROW
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October 27, 2025

SIGN-IN SHEET

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Port of Morrow Commission
Public Comment Sign-in Sheet



If you are interested in addressing the Commission under the Public Comment portion of the Agenda, please sign-in below before the meeting starts. A copy of the Public Comment Policy is available to any member of the public who wishes to speak.

DATE: October 27, 2025

FULL NAME:

PHONE:

TOPIC:
