

**Special Commission Meeting Minutes  
Tuesday, December 15, 2020 – 1:00pm  
2 Marine Drive, Boardman, Oregon 97818**

**PRESENT:**

**Commissioners:** Rick Stokoe and Marv Padberg

**Staff:** Ryan Neal, Lisa Mittelsdorf, Eileen Hendricks, Mark Patton and Brandy Warburton

**Commissioners via  
Video Conference:** Jerry Healy, Joe Taylor and John Murray

**Guests via  
Video Conference:** Mike Alldritt, Aaron Palmquist and Jim Doherty

**I. CALL TO ORDER AND INTRODUCTIONS**

The meeting was called to order by Rick Stokoe at 1:00 pm

**II. NEW BUSINESS**

**A. CREZ**

Lisa asked for any final comments on the IGA between the Port of Morrow and Morrow County that was presented at the December 9<sup>th</sup> Regular Commission Meeting because the county has their meeting tomorrow. No additional comments were made at the time.

**B. Road Names**

Ryan discussed that we need to publicly dedicate and name the access roads to the Riverfront Center and the River Lodge. He suggested Port drive as the name of the road that goes to Riverfront Center and Marker 40 drive for the River Lodge access road. No other suggestions were made.

Marv moved to approve naming the access road to Riverfront Center as Port drive and the access road to River Lodge as Marker 40 drive. Jerry seconded the motion. No further discussion was had, and the motion passed unanimously.

**C. Connect Oregon Amendment**

Lisa reported that this is an amendment to the grant agreement between Oregon Department of Transportation Connect Oregon Fund Program and the Port of Morrow. We experienced a few delays in the project due to COVID and poor air quality so this agreement will extend the estimated completion date of the project to February 28, 2021.

Marv moved to approve Amendment number 03, Grant Agreement between the Port of Morrow and Oregon Department of Transportation Connect Oregon Fund Program and authorized Ryan to sign. Joe seconded the motion. No further discussion was had, and the motion passed unanimously.

**D. SDAO Safety Grant**

Eileen explained that Marti, our Safety Specialist at the maintenance shop, had applied for the SDAO Safety and Security Grant which is a \$2500 matching grant, and we were notified this week that we were awarded the grant. Brandy reported that the grant application was submitted to purchase two new Meeting Owl Pro systems (one for the shop and one for the warehouse), air purifiers and plexiglass partitions. All of the purchases will be to help minimize the risks of our employees contracting COVID-19.

Marv moved to accept the SDAO Safety and Security Grant in the amount of \$2500 and authorized Ryan to sign the acknowledgement form. John seconded the motion. No further discussion was had, and the motion passed unanimously.

**E. Other**

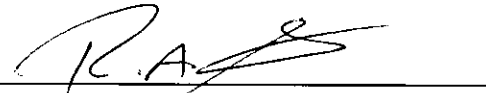
Ryan reported that Erika is working on condensing our current mission statement to something smaller that would work for wall displays downstairs in the conference room. Erika emailed the commissioners three different options to choose from. Discussion was had on the statements and all commissioners agreed that option # 1 is the best fit.

The meeting was recessed at 1:19 pm. Executive session under **ORS 192.660**, started at approximately 1:21 pm. There being no further business, the Special Commission meeting adjourned at 1:34 pm.

Submitted by:



Ryan Neal, Executive Director



Rick Stokoe, Commission President