

POSITION DESCRIPTION
Community Counseling Solutions SPURS Mentor

Duration: 2026-2027 School Year (Semester 1 and/or Semester 2)
Job Title: SPURS Mentor
Supervisor: CCS Student Mentor Coordinator
Schedule: Up to 15 hours a week during school days
Wage: Minimum wage

Objective

As a student mentor you will participate in the Students Providing Understanding and Respectful Support (SPURS) mentoring program offered by the Morrow County School District and Community Counseling Solutions. SPURS is a mentoring program that pairs high school students with elementary school students in order to help improve academic achievement, social/emotional skills, and behavior. Our goal is that mentees walk away from the experience feeling empowered about their ability to positively transform their lives. As a mentor you will serve as a positive friend or role model in your mentees life.

Job Duties and Responsibilities

- Develop rapport with mentee and provide 1:1 support
- Identify areas that mentee needs to improve on and set goals for progress
- Attend daily sessions with mentee during assigned class period
- Participate in team meetings and orientation with supervisor as needed
- Complete required paperwork as needed including tracking sheets, surveys, and timesheets according to deadlines assigned
- Communicate with school staff to meet needs of student
- Maintain confidentiality unless mentee is in danger or at risk for harm to self or others

Preferred Skills

- Be a dependable and consistent positive role model
- Great listening skills with ability to show compassion
- Non-judgmental open mindset
- Ability to set realistic goals and make achievement fun

Requirements

Application materials must be submitted to school counselor during class schedule forecasting. The following items are required in order to be considered for a paid mentoring position:

- Mentor Application
- Teacher Recommendation Form
- Mentor Matching Questionnaire
- Interview with CCS Student Mentor Coordinator
- Must be Junior or Senior to qualify for paid position

Applications and other forms can be obtained from your school counselor and must be submitted to them as well.

Application Process

Application portal opens March 2nd, 2026, and application materials are required no later than April 3rd, 2026.

- High School Intern Application
- Resume
- Cover Letter