



### **Murray's Drug Work Experience**

Duration: 2026-2027 School Year  
Job Title: Pharmacy Clerk and Retail Experience  
Supervisor: Store Manager  
Regular Hours: 5-15 hours a week  
Schedule: Flexible schedule Monday-Friday 8:00 a.m. – 5:00 p.m.  
Location: Heppner Pharmacy

#### **Overall purpose and objective of this position:**

The purpose of this internship is to introduce the student to working in a community pharmacy (the pharmacy department itself) and the other departments which make up a retail store. Learning and using successful retail and pharmacy department practices.

#### **Scope of Work:**

- Learn and assist with tasks of daily pharmacy department operations
- Assist with tasks on the sales floor related to inventory.
- Assist staff with projects such as remerchandising and restocking.
- Providing great customer service at all times, learning what that means.
- Working the front register as a sales clerk.

#### **Preferred Skills**

- Confidentiality
- Strong written and verbal skills
- Outgoing and willing to work with people of all ages
- Strong attendance and work ethic background

#### **Application Process**

Application portal opens March 2nd, 2026, and application materials are required no later than April 3rd, 2026.

- High School Intern Application
- Resume
- Cover Letter