

TM Antlers Internship

Duration: 2026-2027 School Year (Semester 1 and/or Semester 2)

Job Title: Assistant in Business Operations

Supervisor: Troy Morgan

Regular hours: 4-10 hrs. Per week

Schedule: Flexible

Overall purpose and objective of this position:

The purpose of this internship is to show students the operations of a small business owner and how to manage all aspects from start to finish.

Scope of work:

- Sanding/labeling antlers
- Advertising/ maintaining social media/website
- Filling orders/preparing to ship
- Organizing/Maintaining tidy work area

Preferred Skills:

- Active listening
- Hard Working
- Detail oriented
- Knowledge of use of social media
- Interest in business
- Good Communicator

Application Process:

Application portal opens March 2nd, 2026 and application materials are required no later than April 3rd, 2026.

- High School Intern Application
- Resume
- Cover Letter